



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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Minutes of the Haslemere Town Council Meeting held at 7pm on Thursday 14th May 2026. The meeting was held in the Council Chamber, Town Hall, High Street, Haslemere, GU27 2HG.

Mayor	*Cllr Keen
Deputy Mayor	*Cllr Nicholson
Councillors	*Arrick, *Aslam, *Austin, *Banfield, *Bayliss, *Bridge, *Carroll, *Carter, *Davidson, *Leach, Matthes, *Miller, *Waters, *Weatherburn, *Weldon

* present

The meeting was chaired by Cllr Arrick until the declaration of acceptance of office by Cllr Keen, after which Cllr Keen took the chair, clerked by the Town Clerk, Lisa O'Sullivan and minuted by Jo Cork. Georgia Hase (Haslemere Herald) was in attendance, as was 11 members of the public.

38/26 ELECTION OF TOWN MAYOR

Cllr Carter nominated Cllr Keen. Cllr Nicholson seconded the nomination. There were no other nominations.

RESOLVED: Councillor Jacquie Keen is duly elected Town Mayor for 2026-27

39/26 DECLARATION OF ACCEPTANCE OF OFFICE OF TOWN MAYOR

Cllr Keen made the declaration of acceptance of office.

40/26 ELECTION OF DEPUTY MAYOR FOR 2026-27

Cllr Keen nominated Cllr Davidon. Cllr Weldon seconded the nomination. There were no other nominations.

RESOLVED: Cllr Peter Nicholson is duly elected Deputy Mayor for 2026-2027

41/26 APOLOGIES FOR ABSENCE

RESOLVED: Apologies are accepted from Cllr Matthes (Away).

42/26 DISCLOSURE OF INTERESTS

None

43/26 MINUTES OF THE LAST MEETING

RESOLVED: That the minutes of the meeting held 12th March 2026 are adopted as a true record and signed by the Mayor.

44/26 REPRESENTATION BY THE PUBLIC

There were no representations from members of the public.

45/26 FINANCIAL MATTERS

RESOLVED:

- I. That the Statutory balance sheet for the year ending 31 March 2026 is noted.
- II. That the schedule of payments as detailed in the Cashbook printouts for months 12 & 1 and any variances in the Council's accounts and any reported overspends and virements are approved.

46/26 INTERNAL AUDIT 2025-2026

Cllr Waters would like to officially thank the Town Clerk and Deputy Clerk for their hard work in finalising the audit and congratulate them on his positive endorsement of their financial processes.

RESOLVED: That the contents of the 2025-26 Internal Audit report and Annual Internal Audit report for the same period are noted. There are no recommendations by the Internal Auditor which require action.

47/26 ANNUAL GOVERNANCE STATEMENT

RESOLVED:

That the Annual Governance Statement for year ended 31st March 2026, as attached, is approved.

48/26 ANNUAL ACCOUNTING STATEMENTS

RESOLVED: That the Annual Accounting Statements for year ended 31st March 2026, as attached, are approved.

49/26 MEMBERSHIP OF COMMITTEES / EXTERNAL BODIES

Cllr Banfield volunteered to be the representative for Haslemere Educational Museum.

RESOLVED:

- I. That the schedule of membership of committees and external bodies is agreed.
- II. That the Budget working party is set up, consisting of the Mayor, Chairs of F&G and Amenities and CiL, Town Clerk and Cllrs Nicholson and Davidson.

50/26 MINUTES OF COMMITTEE MEETINGS

RESOLVED: That the minutes of the Planning meetings held Planning and Highways – 2nd and 30th April 2026 are noted.

51/26 REVIEW OF COUNCIL SUBSCRIPTIONS

RESOLVED: That the council and staff subscriptions for 2026-27 are noted, the same subscriptions are to be included in the 2027-28 budget process.

- Society of Local Council Clerks, (Clerk £505, Deputy Clerk £379)
- Information Commissioners Office registration (CCTV), £75
- Rialtas (accounting), £1250
- Parish Online (asset mapping), £650
- Gov Assist (AI tool), £360
- Surrey Association of Local Councils, £3285 (includes membership of National Association of Local Councils which is £1160)

52/26 SMALL GRANT APPLICATION – HUNTER CENTRE

RESOLVED: The Council agreed to fund a grant for £1000 to the Hunter Centre for Dementia Awareness Week.

53/26 TOWN HALL DAMP

RESOLVED: That the quote for £3280 + VAT from Surrey Hills Damp Proofing is accepted, to be paid from the funds earmarked for that purpose. Council noted that only one quote was obtained as all damp proofing companies require us to pay for a damp survey before they will quote for the work.

54/26 COMMUNITY INFRASTRUCTURE LEVY UPDATE

Council noted the update and current balance of £1,206,470.

55/26 NEIGHBOURHOOD CIL PLAYGROUNDS

Cllr Keen thanked Cllr Caroll for his hard work on putting together the proposals and costings outlined below.

Cllr Bayliss commented that we should consider different types of play equipment, suitable for different ages/genders.

Cllr Austin commented that we should also look at High Lane Sports facilities. Cllr Bridge asked if Waverley Borough Council (WBC) could grant funding for High Lane Playground, as the asset transfer to HTC is not yet complete.

Cllr Weldon asked if Border Road Playground could be included as this has been ignored for a number of years. Cllr Keen commented that this play area belongs to Waverley Borough Council, and WBC/Unitary Councillors should take this up directly with them.

RESOLVED:

That the below recommendations are approved:

I. To commit £530,000 of Neighbourhood CIL funding to the Haslemere Playground Rejuvenation Programme, as follows:

Site	CIL Allocation
Lion Green	£250,000
Haslemere Recreation Ground	£140,000
High Lane Recreation Ground	£140,000
Total	£530,000

II. To delegate authority to the Amenities, Infrastructure & CIL Committee to assess and score the CIL application against the Council's adopted CIL scoring process and matrix.

III. To authorise the Amenities, Infrastructure & CIL Committee to establish a Working Party to take the project forward, including site review, resident engagement, preparation of design briefs, procurement preparation, tender evaluation.

IV. To require the Working Party to report back to the Amenities, Infrastructure & CIL Committee at key stages.

V. Amenities committee to bring a final recommendation to Full Council on preferred design and contractor.

56/26 REPORTS FROM REPRESENTATIVES

Council noted the written reports from representatives of Hunter Centre, Sport Haslemere and Haslemere Hall.

Cllr Austin - Love Haslemere Hate Waste

Love Haslemere Hate Waste covers three facilities, which are all proving successful:

- Community Fridge
- Repair Café
- Library of Things

The Community Fridge is not a foodbank, LHHW collect food from a number of supermarkets and Fair Share and is available for all the community to use. The aim is to extend this offering to other towns in the area.

Cllr Keen would like Cllr Austen to extend her thanks to all the volunteers that make LHHW such a success.

Cllr Leach – Haslemere Youth Hub

Cllr Leach stated that WBC have been funding repairs to the building (located in the Fairground Car Park). The Town Clerk is to obtain the condition report recently done by WBC relating to the youth hub building.

Meeting finished at 19:30

Signed.....

Date.....

Chairman of Meeting