



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
01428 654305 / town.clerk@haslemere-tc.gov.uk

16th September 2026

To all Members of Council

Mayor	Cllr Jacquie Keen
Deputy Mayor	Cllr Peter Nicholson
Councillors	Arrick, Aslam, Austin, Banfield, Bayliss, Bridge, Carroll, Carter, Davidson, Leach, Matthes, Miller, Morrison, Waters, Weatherburn, Weldon

I give notice that a meeting of Full Council will be held on Thursday 24th September 2026 at 7pm in the Town Hall, High Street, Haslemere and you are hereby summoned to attend such meeting.

This meeting is also available to stream via Zoom:

<https://us06web.zoom.us/j/87546414729?pwd=o2VF289YWyqlYoso6mNoXI4lt9uAMR.1>

Meeting ID: 875 4641 4729

Passcode: 445748

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

Pippa Sherriff

Pippa Sherriff
Interim Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Council to decide whether to accept apologies for absence.

RECOMMENDED: That where Members give reasons, they are approved.

2. DISCLOSURE OF INTERESTS

To receive from members, declarations of interest in relation to any items included on the agenda, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011. Guidance attached at end of this document.

3. MINUTES OF THE LAST MEETING

APPENDICES 1&2

RECOMMENDED: That the minutes of the meeting held 23RD July 2026 and ECM held 21st August 2026 are adopted as a true record.

4. REPRESENTATIONS BY THE PUBLIC

Any resident of the area covered by the Town Council and present at the meeting may make a statement, ask a question or present a petition relating to the business of the Town Council. Four minutes maximum per person. Maximum 15 minutes in total allowed for this item.

5. UPDATES FROM BOROUGH AND COUNTY COUNCILLORS

Borough and County Councillors are invited to update the Council on matters relevant to the parish.

6. MAYOR'S UPDATE

To receive an update from the Mayor.

7. CLERK'S REPORT

APPENDIX 3

To note the update from the Clerk.

8. FINANCIAL MATTERS

APPENDIX 4A

The following documents are attached

- i. **Cash and Investment reconciliation** for month 5 showing that the Council's bank statements agree with its accounting system.
- ii. **Cashbook Payments** for months 4&5. These list all the payments and receipts to and from the Council's bank accounts since the last meeting.

Cashbook 1 (current account)

Month 4 payments totalling £46,454.07	Month 4 receipts totalling £24,996.56
Month 5 payments totalling £80,763.47	Month 5 receipts totalling £90,680.67

Cashbook 15 (CCLA)

Month 4 payments totalling £0	Month 4 receipts totalling £0
Month 5 payments totalling £85,000	Month 5 receipts totalling £0

Cashbook 16 (Lloyds - SANG)

Month 4 payments totalling £0	Month 4 receipts totalling £143.74
Month 5 payments totalling £0	Month 5 receipts totalling £153.40

No other cashbook transactions reported in months 4&5

- iii. Summary Income and Expenditure by Budget Heading for month 5. This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.
- iv. Virements, overspends and delegated payments since the last meeting

APPENDIX 4B

RECOMMENDED:

- i. That the schedule of payments as detailed in the Cashbook printouts for months 4&5 and any variances in the Council's accounts and any reported overspends and virements are approved.

9. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of Committee meetings held since last full Council.

- Amenities and CIL committees – 6th August
- Planning and Highways -20th August

APPENDIX 5

APPENDIX 6

RECOMMENDED: that decisions made under delegated authority are noted and any additional recommendations to council are approved.

10. COMMUNITY INFRASTRUCTURE LEVY UPDATE

APPENDIX 7

Council to note the attached update.

11. CONCLUSION OF EXTERNAL AUDIT 2025-26

APPENDIX 8

The Council's accounts have been scrutinised by the nominated External Auditor who found one matter requiring attention.

RECOMMENDED: Council notes sections 1-3 of the Annual Return (appendix 8) agrees that it will consider the independence and competence of its internal auditor on an annual basis.

12. INDEPENDENCE AND COMPETENCE OF INTERNAL AUDITOR 2026/27

APPENDIX 9

To note and approve the recommendation in appendix 9.

13. REVENUE GRANTS UPDATE FOR COUNCIL

APPENDIX 10

All revenue grants for 2026-27 have been paid as suitable reports were received regarding the use of the funds.

Appendix 10 sets out (in brief) the applications received for 2027/28. These applications will be considered, in the first instance, as part of the broader considerations by the budget working party before being formally brought to Full Council.

14. AGREE WHICH COUNCILLORS ARE LAYING WREATHS FOR REMEMBRANCE SUNDAY

- St Stephen's Church, Shottermill
- All Saints Church, Grayswood
- St Albans, Hindhead

15. TOWN MEADOW BANDSTAND

APPENDIX 11

Council to note the attached paper and consider whether costs for a bandstand on Town Meadow should be added to the 2027-28 budget.

16. CHAMBER REDESIGN

APPENDIX 12

Council to note the attached paper and approves one of the two recommendations.

17. BEACON HILL RECREATION GROUND PLAYGROUND

APPENDIX 13 (to follow)

To consider the attached appendix 13 and approve the recommendations contained in it.

18. FAIRGROUND CAR PARK

APPENDIX 14

To note the statement from Cllr Weldon.

19. REPORTS FROM REPRESENTATIVES

None received in advance of the meeting.

**** End of Agenda ****

DO YOU HAVE AN INTEREST TO DECLARE IN ANY ITEM ON THIS AGENDA? THE TABLE BELOW WILL HELP YOU TO DECIDE. FOR FURTHER ASSISTANCE CONTACT THE CLERK.

Your declaration can be found under your photo here:

<https://haslemeretc.org/meet-the-councillors/>

