



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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17th July 2026

To all Members of Council

Mayor	Cllr Jean Keen
Deputy Mayor	Cllr Jacquie Nicholson
Councillors	Arrick, Aslam, Austin, Banfield, Bayliss, Bridge, Carroll, Carter, Davidson, Leach, Matthes, Miller, Morrison, Waters, Weatherburn, Weldon

I give notice that a meeting of Full Council will be held on Thursday 23rd July 2026 at 7pm in the Town Hall, High Street, Haslemere and you are hereby summoned to attend such meeting.

This meeting is also available to stream via Zoom:

[Full Council meeting - 23rd July 2026](#)

Meeting ID: 862 5634 1448

Passcode: 244966

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

Mrs Lisa O'Sullivan

Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Council to decide whether to accept apologies for absence.

RECOMMENDED: That where Members give reasons, they are approved.

2. DISCLOSURE OF INTERESTS

To receive from members, declarations of interest in relation to any items included on the agenda, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011. Guidance attached at end of this document.

3. MINUTES OF THE LAST MEETING

APPENDICES 1&2

RECOMMENDED: That the minutes of the meeting held 14th May 2026 and ECM held 12th June 2026 are adopted as a true record.

4. REPRESENTATIONS BY THE PUBLIC

Any resident of the area covered by the Town Council and present at the meeting may make a statement, ask a question or present a petition relating to the business of the Town Council. Four minutes maximum per person. Maximum 15 minutes in total allowed for this item.

5. UPDATES FROM DISTRICT AND COUNTY COUNCILLORS

District and County Councillors are invited to update the Council on matters relevant to the parish.

6. MAYOR'S UPDATE

To receive an update from the Mayor.

7. CLERK'S REPORT

APPENDIX 3

To note the update from the Clerk.

8. FINANCIAL MATTERS

APPENDIX 4

The following documents are attached

- i. **Cash and Investment reconciliation** for month 3 showing that the Council's bank statements agree with its accounting system.
- ii. **Cashbook Payments** for months 2&3. These list all the payments and receipts to and from the Council's bank accounts since the last meeting.

Cashbook 1 (current account)

Month 2 payments totalling £149,378.70	Month 2 receipts totalling £79,705.37
Month 3 payments totalling £300,093.98	Month 3 receipts totalling £319,606.97

Cashbook 10 (current account)

Month 2 payments totalling £0	Month 2 receipts totalling £0
Month 3 payments totalling £0	Month 3 receipts totalling £250,000

Cashbook 15 (CCLA)

Month 2 payments totalling £75,000	Month 2 receipts totalling £0
Month 3 payments totalling £315,000	Month 3 receipts totalling £0

Cashbook 16 (Lloyds - SANG)

Month 2 payments totalling £0	Month 2 receipts totalling £153.17
Month 3 payments totalling £0	Month 3 receipts totalling £138.89

No other cashbook transactions reported in months 2&3

- iii. Summary Income and Expenditure by Budget Heading for month 3. This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.

RECOMMENDED:

- I. That the schedule of payments as detailed in the Cashbook printouts for months 2&3 and any variances in the Council's accounts and any reported overspends and virements are approved.

9. FINANCE & GOVERNANCE ACTIONS REQUIRED

APPENDICES 5&6

Councillor Waters and Clerk to report. Council will consider the recommendations in the attached paper. The Clerk's Delegation schedule with tracked changes is also attached.

RECOMMENDED:

- I. That the recommendations for finance and governance actions as contained in the attached paper are approved.
- II. That the Clerk's Delegation schedule, as amended, is approved.

10. MEMBERSHIP OF COMMITTEES / WORKING PARTIES / EXTERNAL BODIES

The following requests for changes to committee / working party membership have been received:

RECOMMENDED:

- I. That Cllr Miller joins the Amenities and Cil committee.
- II. That Cllr Leach is added to the Budget working party, having served on it for all of this term.
- III. That Cllr Morrison is added to the Amenities and Cil and Finance and Governance committees.

11. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of Committee meetings held since last full Council.

- Planning and Highways - 28th May 25th June & 16th July **APPENDICES 7, 8 & 9**
- CIL & Amenities - 21st May **APPENDIX 10**
- Finance and Governance – 16th June **APPENDIX 11**
- Staffing – 12th & 26th June **APPENDICES 12 & 13**

RECOMMENDED: that decisions made under delegated authority are noted and any additional recommendations to council are approved.

12. SMALL GRANT APPLICATION – THIS IS HASLEMERE

APPENDIX 14

Council to consider the small grant application appended to the Agenda. The Council has approved £2,000 in small grants in this financial year, leaving £3,000 available.

i. THIS IS HASLEMERE - £1,000

Project description: Website Improvements

Previous grants from HTC: None.

13. COUNCIL CHAMBER REDESIGN

APPENDIX 15

Council to consider the attached paper.

RECOMMENDED: That the recommendations in the attached paper relating to the sale of the current council chamber tables and the purchase of new furniture are approved.

14. COMMUNITY INFRASTRUCTURE LEVY UPDATE

APPENDIX 16

Council to note the attached update.

15. REPORTS FROM REPRESENTATIVES

None received in advance of the meeting.

16. EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED: That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for item 4 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act in that it involves discussion around sensitive legal advice / commercial terms.

17. FUNDING FOR LOCAL ORGANISATIONS

To receive an update from Cllr Leach. Council to consider setting up a working group to see how the Town Council can assist.

18. STAFFING UPDATE

To receive an update from the Chair of Staffing, Cllr Carter.

**** End of Agenda ****

DO YOU HAVE AN INTEREST TO DECLARE IN ANY ITEM ON THIS AGENDA? THE TABLE BELOW WILL HELP YOU TO DECIDE. FOR FURTHER ASSISTANCE CONTACT THE CLERK.

Your declaration can be found under your photo here:

<https://haslemeretc.org/meet-the-councillors/>

