



HASLEMERE TOWN COUNCIL

CIL FUNDING APPLICATION FORM

PLEASE USE THE CIL POLICY AND FUNDING APPLICATION FORM GUIDE TO ASSIST YOU IN COMPLETING THIS DOCUMENT AND ENSURE YOU COMPLETE THE VALIDITY CHECKLIST ON PAGE 4

Contact and organisation details

1. Applicant organisation	Haslemere Bowling Club
2. Name and position of main contact	Drummond RUSSELL. President
3. Applicant contact details (phone no, email and address)	
4. Type of organisation If a charity, please provide registration number	Sports and Recreational Charity - (CASC) # 3495
5. Is the organisation able to reclaim VAT?	NO
6. If the organisation is not in the public sector please provide details of the organisation's finances Please include a copy of the most recently audited accounts, including details of unrestricted reserves and latest budget.	See attached Sheets – Last Audited annual accounts <i>Page 9 of 9.</i>

PROJECT DETAILS

7. Location of project	The Recreation Ground Old Haslemere Road Haslemere GU27 2NN. (set within the curtilage of the Haslemere Recreation Ground).
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<p>8. Summary of the project proposal</p>	<p>Our long-term Specialist Grounds Contractor (Roots-2-Shoot based in Faversham Kent) has given us notice that it is no longer in a position to mow the Bowling green 3 times a week during the playing season (April - October). This unforeseen occurrence places the Club on the Horns of a dilemma. Bowls England specifically specify a Rink cut must be between 3 and 5mm and delivered by a specialist 10 bladed cylinder mower. The Club's Committee has done extensive due diligence ranging from: No longer offering Competitive facilities thereby allowing the rink's condition to deteriorate with the eventual loss to Haslemere of a Bowling Club to devising and utilizing membership self-help to preserve a Nationally recognised and competitive Bowling facility.</p> <p>We have examined all the options to meet the needs of Bowls England and concluded that the only viable solution, with the season approaching, is to purchase a specialist mower for use by Club members and/or a local gardening contractor. We have identified and reserved a new electric machine with the necessary cutting and maintenance cassettes. We are also in the process of expanding and securing the existing shed to accommodate the new machine. (WBC have issued their letter of Landlord Approval for the extension to the shed). The total cost including cassette accessories will be about £6,000.</p> <p>The Project's aim is to preserve the grass quality for the use by future generations to participate in League/County matches. It provides a Sporting facility for the planned population increase – particularly in south Haslemere. No new sporting facilities have yet been included in these three developments all within walking distance of The Bowls Club.</p> <p>NB: The hardware being sought requires very dedicated designed equipment: Very few, if any, locally based Contractors have such specialist equipment that will meet the requirements set by Bowls England.</p>
<p>9. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>Popular demand and responses to advertising forthcoming events. Such as public interest in Bowls England's annual "Bowls for Fun" event which has annually been widely advertised in the Town, and as a result has become a popular annual event for all ages.</p> <p>Within the Bowling season 01 April – early October the Club is available for recreational play, Bowls Tutorials, League Matches/ Competitions, Charity Fund Raising namely "Bowls for Fun", U3A Teach-Ins, Members Roll-Ups (informal matches twice /week) and entertaining Parish Church Children's "Den Club". Monies accrued from Annual Club's</p>

	<p>Sponsors Day goes to a local Charity; recent beneficiaries being the Haslemere Food Bank and The Stroke Club.</p> <p>A purchaser of one of the houses at the new Red Court Elivia Development Scotland Lane Site has shown an interest in Membership.</p>
<p>10. What evidence is there of support from the community</p>	<p>Since reducing the height of our southerly hedge, which runs alongside the Recreation Ground's tarmac foot path, it has become very noticeable the passing pedestrian traffic enjoys watching games and respond positively to invites to have a go. Nett result is an increase in 2024 membership – a trend we believe will continue. The Club is now sustainable financially on a revenue basis</p> <p>A Town of Haslemere's standing should have a Bowling Club.</p>
<p>11. Proposed timescales for the project, to include any deadline or circumstance which would require funding within a specific period of time</p>	<p>A local sourced Garden Contractor "Matts Garden Services" has been contracted, as an Interim plan to cut the Rink three times / week until monies are available to procure a specialist 3mm ten blade mower. The downside of this interim contract is that the mower being used can only cut to 8mm whereas Bowls England stipulate 3 or 4mm. Until this limitation can be resolved by the purchase of our extensively researched 3mm Cobra mower, the Haslemere Bowls Club will not be able to compete/participate in home Three Counties Competition and League matches. (Grass not short enough!)</p> <p>The procurement of the Specialist mower package is dependent upon the completion of modifications to the existing Club's Equipment shed where the mower and its accessories (spare rechargeable batteries and associated re-charger; grass cutting and maintenance cassette attachments: eg scarifying, hollow tinning, aerator and brush) will be garaged. This work is expected to be completed by mid-May 2025.</p> <p>Implementation programme: Bowling season starts early April. A local garden Maintenance Contractor has initially been contracted to do three cuts per week using his own mower. This mower does not meet the cutting criteria set by Bowls England. The downside of this temporary arrangement being that Haslemere Bowls Club will be prohibited from participating in hosting Home, 3 Counties Competitions and league matches.</p> <p>When the Club's Mower arrives on site (approx. mid May 2025) the following will be implemented. The local Contractor's Contract will be amended to reflect a revised</p>

	tasking to use the Club's Mower until a Membership cutting roster can be confidently implemented.
12. Do you need planning permission to carry out the works?	No. The HBC Landlord (WBC) has amended Tenancy Agreement authorising a modest increased size to the existing Shed footprint to accommodate the safe storage of the Mower yet to be procured.
13. If planning permission is required is it in place to carry out the works? If so, please provide the application number	NA
14. What is the relationship between the applicant and the land/property ownership where the project is taking place? i.e. freehold/long lease/short lease /lease term? Please provide evidence.	Waverley Borough Council – the Landlord has granted permission for the expended Shed.

FUNDING DETAILS

15. Estimated project cost	£6,400 Mower = £2,450. Additional Batteries £800 (2x£400). Maintenance Cartridges for scarifying, Tinning, Aeration = £1,050 (3x£350). Purchases of Shed components £400.. Labour provided by members at NO COST. Security Alarm System to meet NACOS standards. = £800 Supply and lay armoured electric cable + fittings £900.	
16. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme		
	Amount	Detail
CIL funding sought	£4,000 yet to be approved	Purchase of dedicated 10 blade 3mm cut Electric Mower and associated essential cutting and maintenance cassettes. Including material cost for upgrading Shed size and security. Labour cost ZERO.- Membership self-help.
Any other Local authority contribution WBC and/or SCC	Chalice Fund Application for £2,400 yet to be approved	SEE ABOVE

Labour to erect and finish Shed	Club Members at NO cost	Voluntary Membership input for cutting/maintenance services / Shed Upgrade.
Total cost	£6,400	Any Shortfall to complete Project will be met from Club Reserves.
17. Detail of additional sources of funding available	Fund raising Events - out of season social events. e.g. Raffles, Bingo, Whisk Drives, Bridge Tutorials, Club Lottery, Dart Matches. A licensed Bar and modest kitchen facilities for very modest sit-down dining.	
18. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding	<p>To provide Bowling and social facilities for the Community with a high-quality Green and associated facilities.</p> <p>To ensure this valuable Community asset is available for the Community of Haslemere and local communities.</p> <p>An application being promoted on the Government website - https://www.gov.uk/government/news/100-million-to-revamp-local-sports-facilities-across-uk has been considered but abandoned because of the complexities of completing the User unfriendly and inappropriate questioning which focuses on Rugby and Football.</p> <p>An Application to the Chalice Fund has been submitted.</p> <p>A future plan being considered for the HBC premises is to incorporate Croquet – “The Haslemere Bowling and Croquet Club.” This expansion initiative will increase membership and as a consequence swell Club funds.</p>	
19. Please indicate whether the organisation has previously received CIL or other funding sources from either Haslemere Town Council and/or Waverley Borough Council. If yes, provide amounts and timings	<ul style="list-style-type: none"> ○ £2,915 from WBC for replacement water irrigation pump in 2019 ○ £10,000 from WBC/HMG COVID Grant in 2020 ○ £8,000 follow-up Grant to cover 2nd Lockdown in 2021. ○ £5,000 from CIL. Major repairs restoring crumbling Rink perimeter in 2023 ○ Community Foundation for Surrey £6,000 Major repairs restoring crumbling Rink perimeter in 2023 	
20. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed? And who will be responsible for it?	<p>A local Garden Contractor (Matts Garden Services) has been sourced, on a monthly contract to do three cuts / week using his standard mower that will not meet Bowls England’s cutting criteria. When the Club has procured an electric powered 10 blade mower that will do a cut at 3mm, this monthly contract will be amended in financial favour of the Club. Similarly in the event that membership “cutters” are not available, this same Contractor has agreed to use the newly acquired electric mower. His Labour only fee will be serviced from Club funds.</p> <p>The Club’s Treasurer, in accordance with a jointly agreed contract will retain responsibility</p>	

VALIDITY CHECKLIST

Criteria	Tick to confirm
The project is of benefit to residents of the Council's electoral area	✓
You hold a bank account in the name of the organisation applying, not an individual	✓
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application, together with latest budget.	✓
This application is accompanied by 3 quotes for the work you are wanting done	See Note below
The application is not for a project already completed	✓
The application is not for ongoing costs for a project	✓
The application is not for annual maintenance or repair	✓
The application is not a project promoting a political party	✓
The application is not for a project that conflicts with existing Town Council policies	✓
The application is not for VAT that you can recover	✓
The funds are not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	✓
You consent to acknowledge HTC's contribution in your marketing / promotional material	✓

3 Quotes explanation: Difficult question to answer. Sir Robert Margetts, a HBC Committee Member, whose role it was to source quotes/Buy (subject to Committee Approval) has responded as follows:

“Trouble is that the price for the Cobra mower is a special package with a price for the important components included and a discount from “Cobra” of £200. I do not think that there is any chance of a better price for the overall package and no chance from an Agent who is bound by Cobra. So this is one of these situations where competitive quotes are not appropriate. Also we have an Agent who has agreed to store it until we are ready to take delivery. It is tremendous value and if you value all the essential bits and VAT it leaves very little for the machine itself! The only relevant competition is from competitors eg Dennis, Fox and Allett. Electric bowls mowers cost more than petrol so need to go for direct comparisons. The Dennis range is upwards of £8000, The Fox £5000 and Allett £4000. The Cobra has excellent writeups and all round is the best buy. We (HBC) have selected the most competitive machine with a discounted supplier package.”

Section E: Declaration

When you have completed the application please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Haslemere Town Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Haslemere Town Council via the Deputy Town Clerk of any material changes to the proposals set out above. When requested, I agree to provide Haslemere Town Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise Haslemere Town Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Haslemere Town Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Town Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on Haslemere Town Council's website and in public material for publicity purposes. Personal data will not be disclosed without prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see: www.haslemeretc.org

Signed: *A. Parnell*

Organisation: *Haslemere Bowling Club (President)*

Date: *08 April 2025.*

All organisations involved with the application will need to sign and date the form.

Signed: _____

Organisation: _____

Date: _____

WASLEMERE BOWLS CLUB
ANNUAL FINANCIAL REPORT
30 OCT 2024

This report covers the period from 1 November 2023 to 30 October 2024 and is presented for consideration and acceptance by the AGM in accordance with existing club rules. The report has been independently examined and accepted.

Trading for the year has been successful with the club in an improved financial position showing a slight surplus compared with the previous annual report. Within these parameters the club managed to cover the cost of repairing, renovating and painting the externals of the clubhouse at a cost of \$1500.00. This result reflects the increase in membership and the overall support that all members have given to the club and its activities.

In addition to the trading account the club received approximately £18000.00 in grants which was used to undertake essential restoration and repair to the edges of the green. For those who have read the financial statement, this expenditure has been included under Repairs and Maintenance. This project is still ongoing and is to be finalised before the opening of the new season.

A residual amount of approximately £900.00 left over from this grant funding, has been earmarked to cover the renovation and extension of the equipment shed which is planned to happen before the new season commences.

The financial report is accompanied by a budget for 2025 which has no major changes from last year, but the cost of most things have increased and this will be reflected in the membership fee proposed for next year.

The major cost of preparing and maintaining the green has risen slightly but the committee has worked hard to minimise this cost without lowering the standards which is difficult at a time when contractors are experiencing considerable cost increases. From 1 April 2025 we will have two contractors involved in caring for the green. The existing contractor Root2Shoot will manage all the technical aspects of feeding weeding anti moss etc as well as mowing in the off season. A new contractor, Matts Garden Services, will provide the mowing service based on cutting three times each week during the playing season. The base cost for this is £8120.00 per annum.

Other costs such as Power, Water and Insurance continue to rise and are areas that we must seek the best possible pricing available as well as be careful in our use of these resources.

On the income side of the budget there are aspirational figures for Grants and Donations in addition to the support from our Sponsors. The income expected from club membership fees is based on losing some existing members (5) and poses the challenge for the club to recruit 10 new members in the next season. Continued membership growth and active member participation is key to the future of the club.

The report would be incomplete without mention of the very important contribution that the Club Lottery run by Brian Archbold makes to club revenue. All members are encouraged to continue their active support for this activity. If any members have questions, I would be happy to respond at the meeting.

Errol Poultney

Year to date 1 Nov 23-31 Oct 2024

Income Item	Amount	Expenditure Item	Amount
Club Fees	£ 5,175.00	Green maint	£ 8,360.00
Sponsors	£ 825.00	Water Charges	£ -
Tied Grants	£ 13,175.00	Power Charges	£ 365.75
Donation	£ 1,857.00	Rates	£ 41.16
Gift Aid	£ -	Insurance	£ 620.91
Bar	£ 782.00	Bar Stock Lic	£ 474.49
Club Lottery	£ 880.00	Lottery Licence	£ 180.00
Match Don	£ 762.00	Affiliations	£ 283.00
Club Comp Don	£ 585.00	Trophies/Board	£ 479.06
Teas & Raffles	£ 678.00	Teas Snacks etc	£ 325.93
Social Events	£ 1,542.00	Social Events	£ 1,137.15
Merchandise	£ 388.50	R & M Fire Insp	£ 16,265.74
Rent or Lease	£ 10.00	Balancing Debit	£ 297.00
Balance amt	£ 5,061.50	Website Digital	£ 67.71
		Post Print Keys	£ 198.56
		Banners & Poster	£ -
		Merchandise	£ 428.00
	£ 31,721.00		£29,524.46
		Loss/Gain	£2,196.54

Opening Balance	£ 12,485.74
Income	£31,721.00
	£44,206.74
Expenditure	£29,524.46
Closing Balance	£14,682.28
Bank Balance	£ 14,682.28
Unpresented Chqs	£0.00
True Balance	£14,682.28
Fixed Invest	£6,445.37

E W POULTNEY Hon Treas

