



HASLEMERE TOWN COUNCIL

CIL FUNDING APPLICATION FORM

PLEASE USE THE CIL POLICY AND FUNDING APPLICATION FORM GUIDE TO ASSIST YOU IN COMPLETING THIS DOCUMENT AND ENSURE YOU COMPLETE THE VALIDITY CHECKLIST ON PAGE 4

Contact and organisation details

1. Applicant organisation	Haslemere Town Council
2. Name and position of main contact	Alastair Bayliss
3. Applicant contact details (phone no, email and address)	Alastair.bayliss@haslemeretc.org Deputy.clerk@haslemeretc.org
4. Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	
5. Type of organisation If a charity, please provide registration number	Town Council
6. Is the organisation able to reclaim VAT?	Yes
7. If the organisation is not in the public sector please provide details of the organisation's finances Please include a copy of the most recently audited accounts, including details of unrestricted reserves and latest budget.	N/A

PROJECT DETAILS

<p>8. Location of project</p>	<p>Haslemere Parish Haslemere West Tesco to Herons Leisure Centre</p>
<p>9. Summary of the project proposal</p>	<p>This proposal is for a feasibility study into a step-free, active travel bridge between Tesco (Wey Hill) and the Leisure Centre (Kings Road). Such a bridge enables more journeys to be made by non-vehicular means, gives health benefits to those travelling actively, reduces pollution and bolsters a vibrant community centre.</p> <p>A pedestrian bridge at this location had previously gained planning permission linked to the development of Tesco and the leisure centre in the late 1990's. Cost pressures are thought to have led to it's cancellation.</p> <p>A narrow existing footbridge some distance to the NE only has steep steps and there is no possibility to replace the steps with ramps. Other routes via road at the Station and Sturt Road are circuitous or unpleasant.</p> <p>The bridge proposal would give superior pedestrian access to routes between Wey Hill and Kings Road. The route would be step-free and in many cases more direct. It would give new access to those using wheeled motion including; cyclists, the disabled, children with scooters, the elderly, mobility vehicles, those with push chairs etc.</p> <p>The bridge would use land owned by Waverley Borough Council. Key criteria identified so far are that the ramps must be compliant with disabled and cycling guidance (<5% gradient and as wide as possible, >3m). The route should feel safe and secure by design and be well lit. Disturbance to neighbours should be minimised.</p> <p>A feasibility study would draw up a potential design and give a cost estimate by using the skills of an architect, structural engineer and quantity surveyor. It would engage the relevant stakeholders including the direct neighbours, land owners and NetworkRail. Waverley BC, Tesco and NetworkRail have already been contacted for their initial thoughts and all have been encouraging and willing to engage further.</p>
<p>10. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>This project gives current residents a much shorter active travel route between shops, facilities, the leisure centre, skate park, residential areas, schools and faith centres. It is thought this will lead to car journeys being replaced by walking or wheeling. Several responders to the survey stated directly and unprompted that they would change their mode of travel to walking or cycling. The existing road network is showing strain with frequent congestion at peak times. If trends continue it is likely congestion will be cited as a constraint to development. This project should reduce road demand and traffic related pollution.</p>

	<p>This project supports better access for those living in the large new development at Sturt Farm. 6 'strongly in favour' responses were received from there, none against. To quote; "It will be amazing, I have to carry my child in her pram over the stairs along with watching my 3 other children, 4 times a day for the school run"</p> <p>The feasibility study will look at potential development gain. A number of sites to either side of the railway may gain value.</p>
11. What evidence is there of support from the community	The community were asked if they supported a feasibility study of this project. 459 responses were received online with a further 6 via email. 95% were in favour of the feasibility study.
12. Proposed timescales for the project, to include any deadline or circumstance which would require funding within a specific period of time	2026
13. Do you need planning permission to carry out the works?	No
14. If planning permission is required is it in place to carry out the works? If so, please provide the application number	N/A
15. What is the relationship between the applicant and the land/property ownership where the project is taking place? i.e. freehold/long lease/short lease /lease term? Please provide evidence.	There is no relationship – WBC owns the land in question, and the study is simply to see whether the long term project of installing a wheel friendly bridge is feasible.

FUNDING DETAILS

16. Estimated project cost	£13,500 (Note this has been revised up from £9,800 to reflect 2026 prices and additional requirements raised from comments in the consultation and endorsed by the sub-committee.)																															
17. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme																																
	Amount	Detail																														
CIL funding sought	£9,000																															
Any other Local authority contribution eg WBC and/or SCC	£4,500	WBC have offered to pay 1/3 of the total cost (see detail at box 18 below)																														
Third party contribution																																
Total cost	£13,500																															
18. Detail of additional sources of funding available	Waverley Borough Council has a Greenway project which is focussing on creating safe, sustainable walking, cycling and mobility routes to reduce car dependency, improve air quality and enhance community health. Officers have confirmed they are in support of the idea of the active travel bridge and have agreed to fund 1/3 of the costs of the feasibility study.																															
19. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding	<p>It is being sought as it is believed this project entirely aligns with the CIL regulations.</p> <p>No other sources of funding have been considered at this stage.</p>																															
20. Please indicate whether the organisation has previously received CIL or other funding sources from either Haslemere Town Council and/or Waverley Borough Council. If yes, provide amounts and timings	<p>Yes – HTC has funded a number of projects using Neighbourhood CIL</p> <table border="1"> <tr> <td>Bin at Lion Green</td> <td>£500</td> <td>2021</td> </tr> <tr> <td>Public toilets at Lion Green</td> <td>£100,000</td> <td>2022</td> </tr> <tr> <td>Zip wire surface Lion Green</td> <td>£20,000</td> <td>2023</td> </tr> <tr> <td>Playground at Town Meadow</td> <td>£130,000</td> <td>2023</td> </tr> <tr> <td>Bench Grayswood Road</td> <td>£500</td> <td>2023</td> </tr> <tr> <td>Accessibility swing at Lion Green</td> <td>£1,200</td> <td>2024</td> </tr> <tr> <td>Biodiversity audit</td> <td>£6,095</td> <td>2023</td> </tr> <tr> <td>Town Meadow drainage</td> <td>£23,000</td> <td>2023</td> </tr> <tr> <td>Surfacing Golden Valley car park</td> <td>£5,000</td> <td>2024</td> </tr> <tr> <td>Play equipment Lion Green</td> <td>£9,775</td> <td>2025</td> </tr> </table>		Bin at Lion Green	£500	2021	Public toilets at Lion Green	£100,000	2022	Zip wire surface Lion Green	£20,000	2023	Playground at Town Meadow	£130,000	2023	Bench Grayswood Road	£500	2023	Accessibility swing at Lion Green	£1,200	2024	Biodiversity audit	£6,095	2023	Town Meadow drainage	£23,000	2023	Surfacing Golden Valley car park	£5,000	2024	Play equipment Lion Green	£9,775	2025
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21. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed? And who will be responsible for it?	Not at this stage																															

VALIDITY CHECKLIST (FOR THE APPLICANT TO COMPLETE)

Criteria	Tick to confirm
The project is of benefit to residents of the Council's electoral area	✓
You hold a bank account in the name of the organisation applying, not an individual	✓
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application, together with latest budget.	N/A
This application is accompanied by 3 quotes for the work you are wanting done	N/A
The application is not for a project already completed	✓
The application is not for ongoing costs for a project	✓
The application is not for annual maintenance or repair	✓
The application is not a project promoting a political party	✓
The application is not for a project that conflicts with existing Town Council policies	✓
The application is not for VAT that you can recover	✓
The funds are not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	✓
You consent to acknowledge HTC's contribution in your marketing / promotional material	✓

Section E: Declaration

When you have completed the application please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Haslemere Town Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Haslemere Town Council via the Deputy Town Clerk of any material changes to the proposals set out above. When requested, I agree to provide Haslemere Town Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise Haslemere Town Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Haslemere Town Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Town Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on Haslemere Town Council's website and in public material for publicity purposes. Personal data will not be disclosed without prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see: www.haslemeretc.org

Signed: Alastair Bayliss

Organisation: Haslemere Town Council

Date: 28 January 2026

All organisations involved with the application will need to sign and date the form.

Signed: _____

Organisation: _____

Date: _____