



# HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG  
01428 654305 / [dclerk@haslemere-tc.gov.uk](mailto:dclerk@haslemere-tc.gov.uk)

## **Amenities, Infrastructure & CIL Committee**

Minutes of the meeting held at 7pm on 21 May 2026  
Council Chamber, Town Hall, High Street, Haslemere

<b>Chair</b>	Cllr Carroll*
<b>Vice Chair</b>	Cllr Leach*
<b>Members</b>	Arrick*, Aslam*, Banfield*, Bridge, Carter*, Davidson*, Keen, Matthes*, Nicholson*, Waters* & Weldon*.

\*Present

Meeting clerked by: Pippa Sherriff, Deputy Town Clerk.

Also present: Graham Harvey-Browne Trustee of Grayshott & Hindhead Institute and Village Hall Trust and Cllr Alastair Bayliss.

### **20/26 Election of Chair**

Cllr Waters proposed Cllr Carroll and Cllr Leach seconded the nomination.

There were no other nominations, so a vote was taken and Cllr Carroll was elected Chair in his absence.

### **21/26 Election of Vice-Chair**

Cllr Waters proposed Cllr Leach and Cllr Aslam seconded the nomination.

There were no other nominations, so a vote was taken and Cllr Leach was elected Vice Chair.

Cllr Leach chaired the meeting as Cllr Carroll had been delayed by problems with the trains.

### **22/26 Apologies for absence**

The committee accepted the absences of Cllrs Bridge (university) and Keen (family commitments).

### **23/26 Declaration of Interests**

#### **(Disclosable Pecuniary, Other Registrable and Non-Registerable)**

None.

### **24/26 Minutes of the last meeting**

The minutes of the meeting held 5 February 2026 were agreed and signed as a true record.

### **25/26 Matters arising from those minutes not otherwise stated in the agenda**

Noted.

7.04pm Cllr Banfield arrived.

### **26/26 Representations by the public**

None.

The chairman proposed and the committee agreed to take agenda items 17, 15 & 18 out of order so that Mr Harvey-Brown and Cllr Bayliss did not have to sit through the entire meeting.

**27/26 CIL process and scoring matrix**

**RESOLVED:**

- a. Note the proposed revisions to the Neighbourhood CIL scoring process.
- b. Approve the pilot use of the revised scoring matrix for the next round of Neighbourhood CIL applications.
- c. Make a recommendation on formal adoption.
- d. Clerk to make necessary changes to the guidance to applicants, the application form, and terms of reference

**28/26 Neighbourhood CIL application Grayshott Village Hall - £20,000**

The committee heard from Graham Harvey-Browne and members were able to seek clarification on a number of points.

The committee scored the application as follows:

Benefit 40% - it has considerable use from a large variety of users, approximately 50% of which are in our parish and the increase is driven by new development in Hindhead and Grayshott.

Identified need 25% - broad priority of improvement to built community space stated in Haslemere Town Council’s CIL guidance

Match funding 15% - Grayshott Parish Council have committed £10,000 and the National Lottery £20,000

The application scored 80% exceeding the minimum score of 50% required for an award consideration.

- 1) Cllr Nicholson proposed £15,000 and Cllr Weldon seconded the proposal.
- 2) Cllr Leach proposed £10,000 and Cllr Aslam seconded the proposal.

Cllrs voted on the first proposal and the majority voted in favour.

**RECOMMENDED:** Full Council approves the award of £15,000 to Neighbourhood CIL.

**29/26 Neighbourhood CIL Active travel bridge – Tesco to Leisure Centre**

Cllr Bayliss addressed the committee following receipt of the feasibility study and cost order. There was lengthy discussion around the table. The Chair reminded members that the purpose of the agenda item is to form a working party and bring a proposal to the committee for discussion.

7.45pm Cllr Carroll arrived.

**RESOLVED:** A working party consisting of Cllrs Bayliss, Carroll, Keen, Matthes & Nicholson review the report and suggested next steps and bring a proposal back to the committee.

**30/26 Amenities spending under Chair and Clerk’s deleted authority**

Noted.

Item	Spend	Budget total for the year (£2,500) plus balance left from 2025/26 – total £4,013
St Alban’s war memorial	-£550.00	£3,463
Total amenities budget left		£3,463

Cllr Carroll took over chairing the meeting.

**31/26 Beacon Hill Recreation Ground – hire charges**

**RESOLVED:**

- a. a commercial hire charge of £83 per day for Beacon Hill Recreation Ground, and free to community or charitable organisations;

- b. a £250 refundable damage deposit is to be paid in advance of the event regardless of whether it is a community or commercial hire;
- c. Officers have delegated authority to apply the charge and deposit to bookings, subject to the Council's standard booking terms and any site-specific requirements; and
- d. Clerk and Chair have delegated authority to liaise with Beacon Hill Junior Football Club who have made an initial enquiry about the possible use of the ground as pitches for the new season.

### **32/26 Grovers Garden**

**RESOLVED:** Work to be carried out as described in appendix 4 to remove the Cherry Laurel stumps at Grover's Garden. To be paid from the ad hoc grounds' maintenance budget at a maximum amount of £300.

### **33/26 SANG grassland management**

It was noted that by voting on the recommendation it is understood that this will have an impact on the precept in future.

**RECOMMENDED:** That Council approves the revised grassland cutting regime for the SANG, replacing the current January/February cut with a mid/late summer rotational cut of one quarter of the sward each year, to a minimum height of 150 mm, with arisings removed and retained on site.

### **34/26 Tree inspections 2026/27**

**RESOLVED:** the Council appoint Mark Welby to undertake the 2026 tree inspections.

### **35/26 CIL Finances**

Noted.

### **36/26 CIL Strategy Document and project list**

Noted.

The committee agreed to add the proposal from Haslemere Health Centre for a same-day access hub within Haslemere Hospital to the project list.

### **37/26 Neighbourhood CIL application – Haslemere playgrounds £530,000**

Full Council have already resolved to commit £530,000 towards updating three playgrounds on the basis that this committee scored the application and approved it, which it did.

Benefit 60% - there will be significant benefit to the local communities that use the three playgrounds

Identified need 25% - The Council's strategy for the term includes improvements to the local environment and amenity and youth provision.

Match funding 0% - At the moment, the Council will fund the project, but additional funding sources will be sought.

#### **RESOLVED:**

- a. That £250,000 of CIL funds be ringfenced for the redevelopment of the playground at Lion Green, to be drawn down subject to further approval by the Committee following the Working Party process.
- b. That £140,000 each of CIL funds be ringfenced for the redevelopment of the playgrounds at Haslemere Recreation Ground & High Lane Recreation Ground, to be drawn down subject to further approval by the Committee following the Working Party process.
- c. That a Working Party be established to lead the development and procurement of the Haslemere Playground Rejuvenation Programme across all three sites, with delegated authority as described in Section 4 of Appendix 10

The working party to consist of Cllrs Austin, Banfield, Carroll, Keen & Leach.

### **38/26 Proposal to address drainage and flooding at 8 Lion Lane**

The committee discussed the issue and whilst it had every sympathy with the resident, they felt the issue was not a council created problem as the area is naturally water-logged.

The resident should obtain written approval from the Environment Agency for discharge of surface water into Weysprings and also engage with the relevant water authority about improvement of the surface water drainage system. Should the Environment Agency approve the discharge into Weysprings, the Council would review the situation but not be liable for any legal or maintenance charges.

**39/26 Next meeting**

6 August 2026

Meeting closed at 8.45pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Chair of CIL & Amenities Committee**