



# HASLEMERE TOWN COUNCIL

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31<sup>st</sup> October 2022

To all Members of Staffing Committee

<b>Chairman</b>	Cllr M. Odell
<b>Deputy Chair</b>	Cllr P. Nicholson
<b>Councillors</b>	Arrick, Dullaway, Matthes

I give notice that a meeting of Staffing Committee will be held on Friday 4<sup>th</sup> November at 11am in the Council Chamber, Town Hall, High St, Haslemere and you are hereby summoned to attend such meeting.

Yours sincerely,

Mrs Lisa O'Sullivan  
Town Clerk

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

### **2. DECLARATION OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011.

### **3. MINUTES OF THE LAST MEETING**

The minutes of the meeting held 11<sup>th</sup> March are attached.

### **APPENDIX 1**

**RECOMMENDED:** That the minutes of the meeting held 11<sup>th</sup> March 2022 are approved and signed by the Chairman.

### **4. SURREY PENSION SCHEME EMPLOYER DISCRETIONS**

### **APPENDIX 2**

Town Clerk to give a report. Periodically the Town Council needs to review its discretions policy (current policy attached). The Clerk has recently attended a presentation on this.

**RECOMMENDED:** That the Council's existing Discretions Policy at Appendix 2 is fit for purpose and requires no further amendment at present.

### **5. EXCLUSION OF THE PUBLIC**

**RECOMMENDED:** "That in accordance with the provisions of section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

## **6. STAFFING UPDATE**

To receive an update from the Chairman / Town Clerk.

## **7. STAFF APPRAISALS AND PAYRISE**

Staff appraisals will be held for all permanent staff at the beginning of March, however the Committee needs to consider what to recommend to the Budget committee in the way of staff payraises or bonuses. Chairman to report.

\*\* End of Agenda \*\*